

POLICY  
RHODE ISLAND SCHOOL FOR THE DEAF  
BOARD OF TRUSTEES

STAFF ASSIGNMENTS AND TRANSFERS

**Purpose**

To ensure safe, rigorous, and consistent instruction and coverage for all students every day.

**Policy**

The basic consideration in the assignment of staff members each year will be the needs of the students, the instructional programs, and the efficient operation of the School in delivering its mission.

It is expected that each educator will attain and maintain their proper educator certifications at all times in order to legally teach and serve students.

The Director will make system-wide assignments. All changes must be approved by him/her. The Director will assign staff members' time in a manner that will:

1. Fully support implementation of School goals and School Improvement Plans
2. Take into account specific student needs based on IEPs and student performance data
3. Respect state educator certification requirements and the parameters of specific job descriptions
4. Take into account different educator's strengths, skills, and in-depth knowledge of specific topics
5. Take into account staff members' requests to vary their work, particularly if a teacher has made past requests for a change or has been in a particular assignment for multiple years.

The Director has the authority to transfer any School employee as needed to better serve students at any given time.

Building administrators will have the authority to temporarily assign any employee where needed in order to serve students best and safely throughout the school day, within the parameters of the Basic Educational Program (BEP), collective bargaining agreements, and binding employee agreements.

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Board of Trustees First Reading: 8/16/18

Second Read: 9/18/18

Approval: 10/ 11 /18